



2021 Partner Outbound Warehouse Request and ACE Warehousing **Class Syllabus**

4 Day Course

11:00 a.m. – 4:00 p.m. Eastern daily

Day 1: Monday

Time (ALL TIMES EASTERN)

Topic

| | |
|---------------------------|---|
| 11:00 – 11:15 a.m. | Welcome and Introductions |
| 11:15 – 11:30 a.m. | Introduction to Outbound Warehouse Request |
| 11:30 – 1:00 p.m. | Installing and Configuring the OWR App and Print Queue |
| 1:00 – 2:00 p.m. | Break |
| 2:00 – 3:00 p.m. | Pick To Order, Combined Pick, Wave Picking, Pick By Zone Extra Pick |
| 3:00 – 4:00 p.m. | Statistics, Replenishments and Movements, Action Entries, Prioritized Picking, Batching, Limits, Quick Filters |

Day 2: Tuesday

Time (ALL TIMES EASTERN)

Topic

| | |
|---------------------------|--|
| 11:00 – 11:30 a.m. | OWR Filter Codes, Assemble-To-Order |
| 11:30 – 1:00 p.m. | Pick Request |
| 1:00 – 2:00 p.m. | Break |
| 2:00 – 2:15 p.m. | Introduction to ACE Warehousing |
| 2:15 – 4:00 p.m. | Installing and Configuring ACE Warehousing |

Day 3: Wednesday

Time (ALL TIMES EASTERN)

Topic

| | |
|---------------------------|-----------------------------------|
| 11:00 – 12:00 p.m. | Receiving and Put-Away |
| 12:00 – 1:00 p.m. | Movements and Replenishment |
| 1:00 – 2:00 p.m. | Break |
| 2:00 – 3:00 p.m. | Picking and Packing |
| 3:00 – 4:00 p.m. | Physical Inventory and Bin Counts |

Day 4: Thursday

| <u>Time (ALL TIMES EASTERN)</u> | <u>Topic</u> |
|---------------------------------|--|
| 11:00 – 12:00 p.m. | Unit of Measure Handling |
| 12:00 – 1:00 p.m. | Warehouse Item Tracking and Item Identifiers |
| 1:00 – 2:00 p.m. | Break |
| 2:00 – 3:00 p.m. | Production and Consumption Posting |
| 3:00 – 4:00 p.m. | License Plating |

***Lanham Associates certifies individuals rather than companies.** There are certification exams on each subject matter.

***Helpful hints, suggestions, and Q&A given and received throughout the duration of class.**